

Evergreen Community Charter School Board of Trustees
Minutes
Thursday, September 25, 2025

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Eric Noone recorded attendance. Present were: Eric Noone, Mary Ann Lewis, Bryan Dunlap, and Sherline Eugene. Board member, Dorothy Lewis, was not in attendance. Advisory Board members in attendance included Jill Shoesmith, Nancy Lewis, and Steven Richard.

Motion was made by Mary Ann Lewis and seconded by Eric Noone to approve the September 25, 2025 agenda. Motion carried (4-0). There were no visitors present. Under public comment, a letter of thanks from teacher, Jill Elizabeth was read by Eric Noone.

The Board did not have reason to enter into Executive Session.

Evergreen Director, Jill Shoesmith reported on current activities:

The REAP Grant which is used for most of Evergreen's technology purchases has been received and deposited. (\$32,229)

The application for the Local Share Account Grant has been completed and submitted with two letters from representatives. Evergreen is requesting funds for a used 20-passenger bus. We won't know the results of our application until March.

During the first month we had an assembly from the "Brainshow", a quiz show designed to build community throughout the school. We also had an "inhouse fieldtrip" where representatives from the NE PA Film Festival spent the whole day demonstrating the newest techniques in independent film making for interested art students.

Our 6th and 7th grade students continue with the Reading Program for toddlers and preschoolers at Countryside Day Care.

Practice Testing for standardized testing is taking place to work through any problems with equipment or the online model.

Students were given the option during movement activities to experience the Ropes Course at Camelback. Hikers and students in the Environmental Science class volunteered to plant evergreen seedlings along Griscom Run in the Buck Hill Falls community.

School wide auditions were held for this year's musical "Something Rotten, Jr."

Instructional Report:

Mr. Richard reported that Act 55 online training for all staff is currently underway. Topics include: Situational Awareness and Behavioral Health.

The CrisisGo Alert Notification App has been purchased with Safety Grant funds and will be implemented within the next few months.

Mr. Richard has sent a letter to parents and guardians outlining our procedures for emergency responses and safety drills.

Under Items for Discussion

In regards to the LSA Grant application, Bryan Dunlap noted that we should check to make sure that Wolfington Bus is a CoStar vendor.

A question was raised regarding procedure for adding a student midway through the year when there is not a waitlist for that particular grade. Eric Noone made a motion which was seconded by Bryan Dunlap to table the question until next month so the Board could examine the Enrollment and Lottery Policies. (4-0).

Under Items Requiring Board Action

Mary Ann Lewis made a motion seconded by Bryan Dunlap to approve the minutes for the Regular Board Meeting held on August 28, 2025. (4-0)

Eric Noone made a motion seconded by Sherline Eugene to approve the Updated Emergency Operations Plan (4-0).

Sherline Eugene made a motion seconded by Mary Ann Lewis to approve the Child Abuse Policy (4-0).

After acknowledging the fact that the Evergreen Community School Foundation has never increased the rent for the building, Eric Noone made a motion which was seconded by Bryan Dunlap to accept the new 5-year Lease Agreement between Evergreen Community School Foundation and Evergreen Community Charter School. This lease is in effect from July 1, 2025 through June 30, 2030. (4-0)

In Business and Financial Affairs, Jill reported that the Accounts Receivable appear high primarily as a result of the PA Budget impasse. Sherline Eugene made a motion which was seconded by Eric Noone to approve the payments to vendors via the 2025 Check Register and to approve the current Financial Statements. (4-0)

With no other business before the Board, Mary Ann Lewis made a motion which was seconded by Bryan Dunlap to adjourn the meeting at 7:45pm. (4-0)

The next scheduled meeting is October 23, 2025.